

Conference Guidelines

Registration

- \$75 per person.
- Accepted through Monday, April 1 or when attendee list reaches capacity (300).
- No refunds will be given for cancellations.
- Substitutions will be accepted through Monday, April 1.
- Open only to CPST/I as of April 8, 2019.
- Preference given to Illinois residents.
- Be sure to specify any dietary restrictions on your registration form.
 - If applicable, these will be verified at Conference check-in.
- Registration on-line is preferred with a credit card. If you must pay with a check, please go to the registration page and download the registration form and send that in with your check.

General Information

- Arrive to sessions on time.
- Visit each of the vendor displays to learn about new CPS products and related materials. The exhibit/vendor area will be open during select times. See event agenda for more information.
- We value everyone's time and attention, and ask that attendees silence their cell phones or other electronic devices during sessions and remarks.

Door Prizes

- Door prizes will be awarded throughout the conference. You must be present to win, and the prize/giveaway is to be taken with the winner at the conclusion of the Conference.

Continuing Education Units (CEUs)

- A minimum of 6 CEUs are available over the course of the Conference.
- All CEUs will be verified on the Conference program.
- Participants will receive a sticker on the back of your program at the conclusion of each session for the applicable CEUs.
- Participants are responsible for collecting your CEU stickers at the conclusion of each session.
- Participants must attend the entire session/workshop in order to receive CEU verification.
 - Participants absent from a session for greater than 5 minutes will not be eligible for that session's CEU(s).
- Upon completion of the Conference, Child Passenger Safety Technicians/Instructors are responsible for entering CEU information on their Safe Kids Worldwide profile at <http://cert.safekids.org/>.
- If you do not know your Safe Kids Username or Password for your profile, please contact Safe Kids Customer Service at 877-366-1854.
- Participants are responsible for retaining their Conference program to verify CEUs in the event of an audit. Replacement programs and CEU stickers will not be available post-conference.